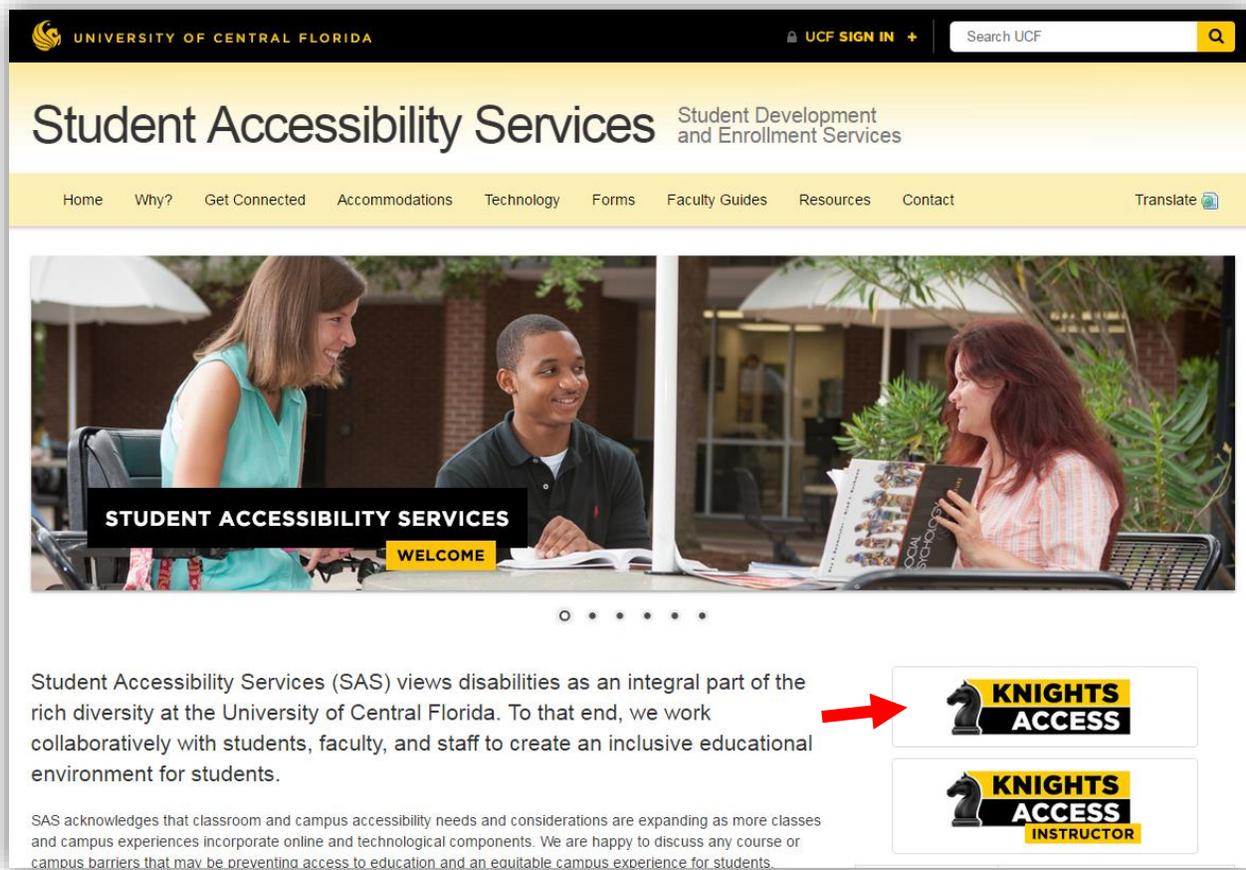


## How to View Upcoming Exams for the Current Term

### Step 1:

Visit the SAS website, and select the **Knights Access Portal** (Figure 1).



The screenshot shows the top of the Student Accessibility Services website. At the top left is the University of Central Florida logo. To the right is a search bar and a 'UCF SIGN IN' button. Below this is a yellow banner with 'Student Accessibility Services' and 'Student Development and Enrollment Services'. A navigation menu includes 'Home', 'Why?', 'Get Connected', 'Accommodations', 'Technology', 'Forms', 'Faculty Guides', 'Resources', 'Contact', and 'Translate'. Below the navigation is a large image of students studying. A black box with 'STUDENT ACCESSIBILITY SERVICES' and a yellow 'WELCOME' button is overlaid on the image. Below the image is a paragraph of text about SAS. To the right of the text are two buttons: 'KNIGHTS ACCESS' and 'KNIGHTS ACCESS INSTRUCTOR'. A red arrow points to the 'KNIGHTS ACCESS' button.

STUDENT ACCESSIBILITY SERVICES  
WELCOME

Student Accessibility Services (SAS) views disabilities as an integral part of the rich diversity at the University of Central Florida. To that end, we work collaboratively with students, faculty, and staff to create an inclusive educational environment for students.

SAS acknowledges that classroom and campus accessibility needs and considerations are expanding as more classes and campus experiences incorporate online and technological components. We are happy to discuss any course or campus barriers that may be preventing access to education and an equitable campus experience for students.

**KNIGHTS ACCESS**

**KNIGHTS ACCESS INSTRUCTOR**

Figure 1: SAS website with red arrow pointing to Knights Access Portal

**Step 2:**

Sign on to Knights Access using your NID and NID password (Figure 2).

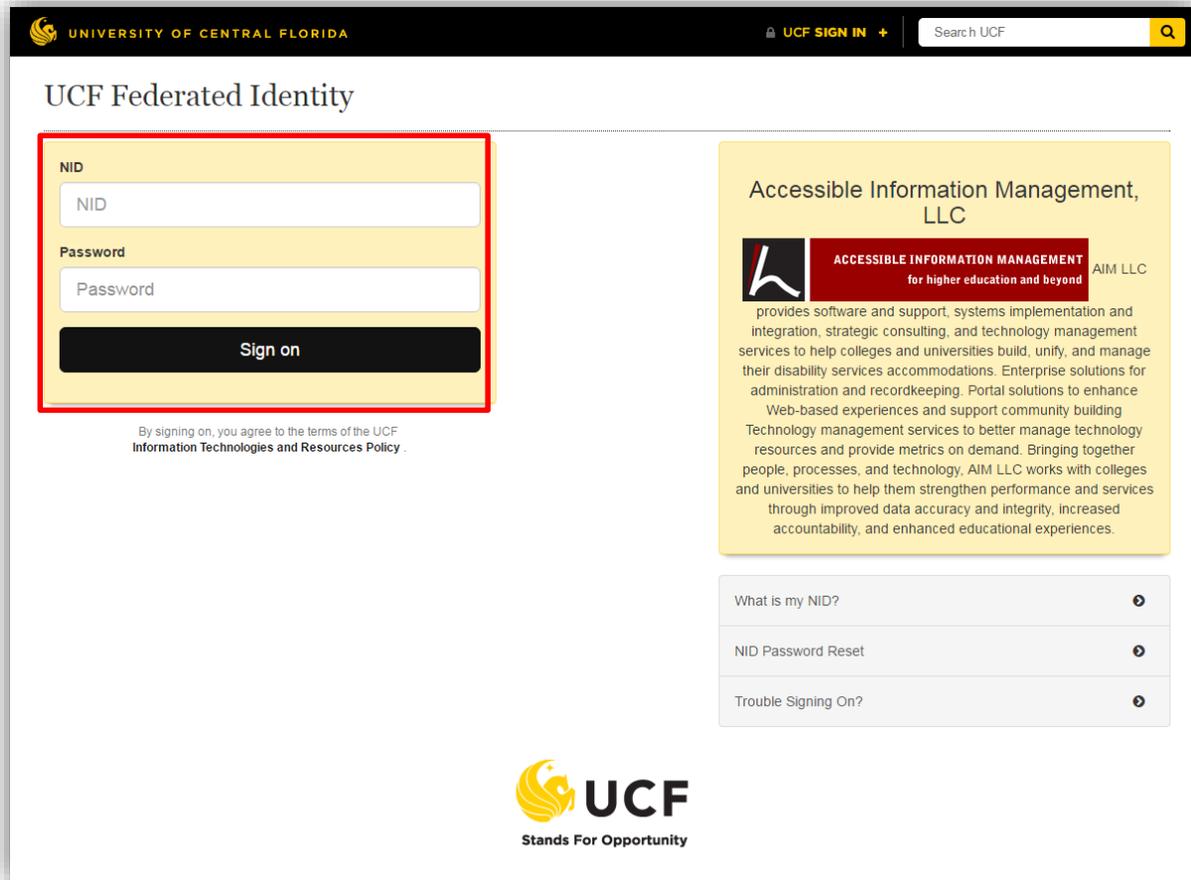


Figure 2: Knights Access Log in page screenshot with red box around the NID and NID password

**Step 3:**

Navigate to the menu on the left with the heading, 'My Accommodations' (Figure 3).

Select 'Alternative Testing.'

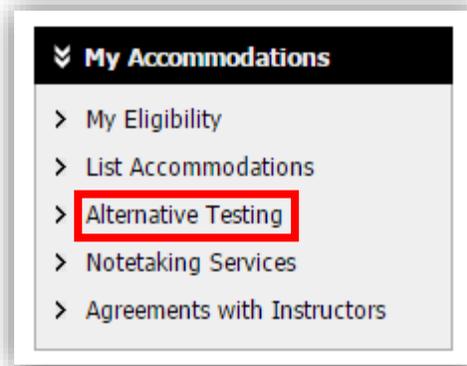


Figure 3: My Accommodations menu screenshot. Red box around the option 'Alternative Testing'

**Step 4:**

All upcoming Exam Requests are displayed in the section, 'UPCOMING EXAM REQUESTS FOR THE CURRENT TERM' (Figure 4).

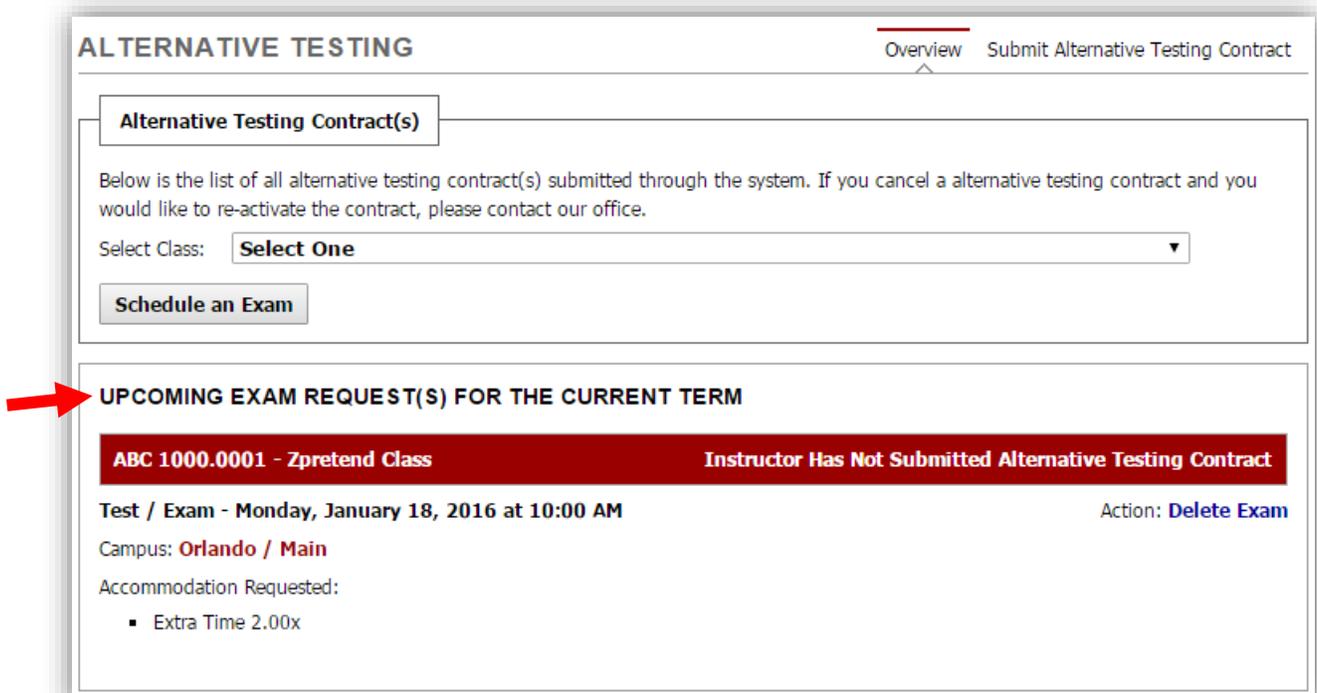


Figure 4: Upcoming Exam Request(s) for the Current Term screenshot

**Questions? Contact Us!**  
**Call: 407-823-6678**  
**Email: [SAtesting@ucf.edu](mailto:SAtesting@ucf.edu)**